



Job Title: Paid Work Placement (Bahasa Indonesia, Malay, Tagalog, or Bengali speakers)

Application Deadline: 8 December, 2017

Location: London

Contract Length: Minimum 15 days (between 12 December 2017 and 10 January 2018)

Start Date: 12 December, 2017

Salary: £125 per day

Background:

Moonshot CVE is a startup which specialises in countering violent extremism. We use data-proven techniques to ensure our clients respond to violent extremism effectively. Our work ranges from software development and digital capacity building, to leading global counter-messaging campaigns. This work placement is designed to develop the skill sets that will help launch your career.

Job Description

Moonshot CVE is looking for Bahasa Indonesia, Malay, Tagalog, or Bengali speakers to undertake a work placement at Moonshot CVE to support our programmes in Asia Pacific. Applicants must be fluent in one of the above languages (written, spoken, or script - where applicable). Applicants must be eligible to work in the UK for the minimum required days specified for the work placement. Selected individuals should be able to work from our London office during agreed work placement days. They should also have an interest and desire to learn about violent extremism and different methods for countering it.

The Role:

- Support the team on the delivery of projects by providing research assistance, data verification, and translation across projects.
- Conduct background research in relevant languages on a range of areas to provide briefings for the project team.
- Input and verify data from various sources, regularly working with Excel and Sheets.

Requirements:

- Language skills in one of the following languages: Bahasa Indonesia, Malay, Tagalog, Bengali.
- Eligible to work in the UK for the minimum required days specified for the work placement, available to work from our London office.
- A desire to learn about violent extremism and different methods for countering it.



- A creative mindset.
- Ability to produce high quality work under pressure and to deadlines.
- Excellent organisational and interpersonal skills.
- Willingness to work and support team members.
- Must be willing to sign a non-disclosure agreement and adhere to company policies on confidentiality and security.

Desirable qualifications:

- Strong IT skills and data handling aptitude.

Application Process:

Applications due by 8th December, 2017. To apply for this role please email a CV (max. one page) to recruitment@moonshotcve.com with the job name as the subject line.